

Welcome to the eSAFE Learning Management System!

This document was created to help you register for your account and get started with your training.

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Register for an Account

Catalogue

The first page you will access is the Catalogue page. This page lists all training courses available for purchase and displays each course's title, description, price, and image.

Scroll through the page to find the course you'd like to purchase and click on the More Info button. You are taken to the details of course.





Course Details - Prepurchase

The course details page displays everything you need to know about the course.

Click on the Purchase button in the Enrollment section on the far right.





Shopping Cart/Registration

Credit Card

After clicking on the Purchase button from the Course details, you will see a shopping cart.

Here you will see the cost of the Course. You will also provide the Billing Information associated with the credit card you are using to purchase the Course.

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Last Name*						
Address Line 1*						
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City*						
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Province* ON Postal Code*						
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After filling in your Account Information, you are directed to the Shopping Cart Summary page.

Here you will see the summary of your purchase, with taxes. Before moving on to enter your credit card information, you must agree to the disclaimer and click on the Continue button at the bottom of the page.

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PE-1000:21 Model Code	Updates (Learning Path)			\$1.00	1	\$229.0
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					HST	\$29.7
					Total:	\$258.7
I agree to pay the to	tal value of the course, inclu	sive of all taxes.				
						CONTINUE
						CONTINUE



After clicking Continue, you will be asked to fill in your credit card information to purchase the Course.

- 1. Complete the information on the page
- 2. Confirm you are not a robot
- 3. Click on Pay With Your Credit Card

eSAFE-LMS
Review Your Order
Total Amount: CAD 258.77
« Return to eSAFE-LMS
Pay With Your Credit Card
Cardholder Name
Credit Card Number
Expiry Date (MMYY)
Security Code
The 3-digit security code is located on the back of the credit card. For American Express cards, the 4-digit security code appears on the front of the credit card.
Sen 8
I'm not a robot
Pay With Your Credit Card
Your private information is secured using TLS 1.2 (Transport Layer Security). All information is encrypted between your web browser and E-xact Transactions (Canada) Ltd.



Once payment is complete, you are taken back to the purchase confirmation page on the eSAFE Learning Management System.

This page will show your transaction and enrollment details.

Click on the Log in button at the top of the page to log in and start your Course.

CATALOGUE MY TRAINING MY RESOURCES CONTACT US 0.6A Shopping Cart - CHASE Confirmation Thenk you for your purchase Transaction Details: Response: 1 Status: Transaction has been approved Amount: 258.77 Transaction Type: Sale Type: Warchaser Name Purchase Details: Specification Type: Sale Type: Type: Specification Type: Type: Type: Type: Specification Type: Type: Purchaser Item; Type: Specification Type: Type: Type: Type:	pproval services					LOG
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A receipt is also emailed to your registered email ID. Please log in with your registered username and password and access your course. No separate email is sent with login d	eipt is also emailed to your re	egistered email ID. Please log in with your regis	tered username and password and access	your course. No separate email is	sent with login de	etails.





Coupon Code

Did you receive a coupon code for this course?

Click on the Apply Coupon button in the shopping cart. A small window where your coupon code is entered pops up.

Enter your code and click on the Submit button.

The page will update to show \$0.00 in your shopping cart and only display fields to create your account.

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ESOURCES	Enter coupon 3495071283	
	SUB	BMIT



Account Information

Already have an account on the eSAFE Learning Management System? If so, click on the Log In button on the right side of the page.

	Already have an account? Click below to log in:
* Please enter your first name.	LOG IN
★ Please enter your last name.	
★ Please enter your email.	
Required, e.g. your_name@example.com	
★ Confirm Email	
* Password	
* Confirm Password	
Confirm Password	
★ Are you in North America?	
Please Select 👻	
* Company	
★ Job Title	
Mailing Address	
* City	
* Province or Territory	
Please Select	



If you do not have an account, you will be asked:

- First Name
- Last Name
- Email Address (confirm with your employer if this should be your organization's email address)
- Password
- If you are in North America
 - If you select yes, you will be asked for your phone number in the North American format (123-456-7890)
 - If you select no, you will be asked for phone number in the international format (+12-3456-7890)
- Company name
- Job title
- Your Mailing Address
- City
- Province or Territory
- Country

Before completing registration, you will be asked to agree to the Terms of Use and complete a Security Check to confirm you are not a robot.

Once all required information is filled in, click on the Continue button at the bottom of the page.

D	Lega Disclaimer for Online Course By enrolling in and accessing the Course, you acknowledge that you have read, understood, and agreed to abide by these terms and conditions. The Course provider reserves the injut to modify these terms at any time, with such changes becoming effective upon notification to all currently registered participants. It is your responsibility to review these terms periodically for updates. The legal relationship of the parties is governed solely by the terms of this application and is subject to the law of Ontario, Canada. eSAFE is accredited as an inspection Body by the Standards Courcil of Canada (SECC) and operates separately from the Electrical Safety Authonity (ESA). By accessing and participating in this online course three/marker terrered to as the Course), you agree to be bound by the following terms and conditions:
	Fees: Payments is required in full prior to gaining access to the Course materials. Payments are accepted through the designated payment methods as outlined on the platform. Access to the Course is granted for a specified duration, as indicated upon enrollment.
	Cancellations:
Se	ecurity Check
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Confirmation Page

This page shows you:

- The order number for your purchase (even when using a coupon)
- Your enrollment details
- A button on the right side to print this page

Click Enter on the bottom of the page to log in.

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Shopping Cart					
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Log in Page

Enter the email address and password you used for registration. Click on the Login button.

After logging in you are taken to the Catalogue page again.

You can access your training on this page or on the My Training page.





Site Menu Pages

Home Page

Access the home page by clicking on the Home icon on the left side of the menu under the eSAFE logo. On this page, you see:

- A quick background on eSAFE
- Access to the Catalogue
- Additional links to the site menu items
- An overview of your progress in your training
- The latest activities you've purchased or accessed





My Training

To start or resume your Course, click on the More Info button for your chosen course.



Course Details - Purchased Course

The course details page now displays when your access will expire, all Modules, and this Course's resources. You will need to complete a Module before moving on to the next one.

To open the first Module, scroll down to Your Progress and click on the Start button.

Once you complete all Modules and the Survey, you have completed the "SPE-1000:21 Model Code Updates" Course. You will receive a completion email.



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PE-1000:21 Mod	del Code Updates	
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My Resources

The My Resources page lists all the resources attached to all trainings you have purchased in one spot.

My Resources			
Filter by type	Resources		
ImageVideo	Search for		
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Other	CSA Group - CSA Communities Login SPE-1000:21 Model Code Updates	CSA Group - Store SPE-1000:21 Model Code Updates	▲ eSAFE - Contact SPE-1000:21 Model Code Updates
	▲ eSAFE - Inspection Form SPE-1000:21 Model Code Updates	SPE-1000:21 Model Code Updates	European Commission - <u>CE Mark</u> SPE-1000:21 Model Code Updates



Contact Us

Click on Contact Us to see ways on how you can reach out to eSAFE's customer service.

	Service Beyona Star	Idara	Search Q
CATALOGUE MY TRAINING	MY RESOURCES CONTACT US	eSAFE WEBSITE	
Contact Us			
Looking to Get A Hol Our customer service centre is open Monday to Fri eSAFE Customer Service Centre 4043 Carling Avenue, Suite 106	ld of US?		
Ottawa, ON, K2K 2A4			
Ottawa, ON, K2K 2A4 Canada Phone: <u>1-800-559-5356</u> Local phone: <u>1-613-271-1489</u> Email: <u>field.evaluation@esafe.org</u>			
Ottawa, ON, K2K 2A4 Canada Phone: <u>1-800-559-5356</u> Local phone: <u>1-613-271-1489</u> Email: <u>field.evaluation@esafe.org</u>			

eSAFE website

The last item on the site menu is a link that will take you to the eSAFE Website.



User Dropdown

My Profile

On the My Profile page you can:

- Update your name
 - \circ $\;$ You can do this by hovering over your name and a pencil icon will appear
- Update your profile photo
 - To do this, click on the silhouette of a person, choose your photo and click on Save
- Change your password





- See how many training courses you've completed, how many certificates and badges you've earned
- Update the data you provided during registration
 - You can do this by hovering over each piece of data and a pencil icon will appear
- Update your preferences

More About Me	0	0	0	0
Mailing Address —	Completions	لم الم Certificates	Credits	Badges
City				
toronto	Badges			
Province or Territory Ontario				
Country				
Are you in North America? Yes				
Enter your phone number				
Company				
sample company				
Email				
-				
First Name				
-				
Job Title				
sample job				
Last Name				
-				
Provide your phone number 5556551010				
Preferences				
Language				
en				
Date format				
Email				
Test20240508@example.com				
Sharing statistics on Public Profile				
No				
UPDATE PREFERENCES				



My Inbox

Every email you receive in your email inbox is also in your eSAFE Learning Management System Inbox





Email Notifications

The eSAFE Learning Management System sends out the following emails:

• Purchase Receipt:

This email gets sent out once your purchase of a Course goes through.

• Registration Complete:

You will receive this email once you have completed creating your Learning Management System account. This gets sent shortly after the Purchase Receipt email.

• Enrollment Notification:

Once your purchase goes through and your account has been created, you are enrolled into your purchased Course and will receive this email.

• Course Access Expiry:

This email gets sent out 10 days prior to your Course access expiring.

• Course Access Expires Today:

This email gets sent out the day your Course access expires.

• Completion Notification and Badge Issued emails:

Once you complete the Course, you will receive a completion notification and an email notifying you that you've earned a badge (if the Course awards a badge).

Note: Please check your spam folder if you do not see an email you expected to have received.



My Badges

The My Badges page displays all badges you've earned by completing Courses. On this page you can download each badge, as well as share each badge to Facebook.

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My Badges			
			- 10 1 1
Course Completion: Up to CSA SPE-1000:21	dates		
Course Completion			
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Criteria Completed the "Updates to CSA S 1000:21" course.	PE-		
Issued ON 05/08/2024			
downLOAD Share D	1		
HOME CONTACT US TERMS OF USE	PRIVACY COMPLAINTS POLICY ZERO-TOLERANCE PO	DLICY SITE MAP © 2004-	- 2024 All Rights Reserved by esafe.org



My Transcripts

This page lists all Courses you have completed. Here you can see your certificate and your badge.

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SPE	1000:21 Model Code	Updates	Passed	06/30/2024	04/05/2024	Updates to C	SA	[DETAILS CERTIF	ICATE VIEW BAD	GE
						Course Complet	ion				



My Purchases

In addition to your purchase receipt sent to you via email and appearing on the eSAFE Learning Management System Inbox, there is a My Purchases page.

This page lists all purchases made on the eSAFE Learning Management System.

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Each purchase has a View button that takes you to the receipt of that purchase. This receipt can be printed or saved to your machine.

SAFE Technical Training	Se	ervice Beyond Standard	1		Search	Q (*
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Receipt						
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Order Summary Order Number 24 Item SPE-1000:21 Model Code Updates	Date 05/08/2024	Ph Cu Method Of Payment credit Unit Price \$229.00	one: <u>1-800-559-5356</u> Loca irrency: CAD Quantity 1	al phone: <u>1-613-271-1489</u> Er Confirmation Numb no payment Discounts 100.00 %	er Line Total \$0.00	⊋esafe.org
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Order Summary Order Number 24 Item SPE-1000:21 Model Code Updates	Date 05/08/2024	Ph Cu Method Of Payment credit Unit Price \$229.00	one: <u>1-800-559-5356</u> Loca rrency: CAD Quantity 1	al phone: <u>1-613-271-1489</u> Ex Confirmation Numb no payment Discounts 100.00 % Subtotal Total	er Line Total \$0.00 \$0.00	⊋esafe.org
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Forgot Your Password?

If you have forgotten your password, you can recreate it by following these steps:

- 1. On the eSAFE Learning Management System log in
- 2. Click on the Create/Update your password link
- 3. Enter the email you put in during registration, confirm you are not a robot and click on the Send button
- 4. You will receive an email with a link where you can recreate your password

Product Approval Services	Service Beyond Standard	fin X Search Q
Create/Update Your	Password	
Create/Update Your Password		
Enter your username below to recreate your password. Inst Email Security Check:	tructions will be emailed to you.	
	I'm not a robot	
SEND CANCEL		
HOME CONTACT US TERMS OF USE PRIVACY	COMPLAINTS POLICY ZERO-TOLERANCE POLICY SITE MAP ©2	2004 - 2024 All Rights Reserved by esafe.org



Contact eSAFE

If you are experiencing issues or have questions, please use the information below to reach out to eSAFE:

Phone: 1-800-559-5356 Local phone: 1-613-271-1489 Email: field.evaluation@esafe.org